LICENSE by RECIPROCITY

I. I am applying for Reciprocity for the (check one):

☐ Licensed Tree Expert Written Exam  ☐ Licensed Tree Care Operator

II. 7:3A-3.9 Reciprocity

The Board may, in its discretion, grant a license to any person who is the lawful holder of a substantially equivalent license or certification issued by another jurisdiction and is in good standing with the licensing agency for that jurisdiction. The Board's considerations in making this determination shall include, but not be limited to, the requirements to be granted the subject certification or license, and the subjects, format, length, and question structure of the examination an individual must pass to obtain the certification or license. The Board shall post on its website at www.njtreeexperts.org a listing of those certifications and licenses issued by other jurisdictions that it has determined to be substantially equivalent to either the Tree Expert or Tree Care Operator license.

1. Documentation necessary for applying for licensed Tree Expert written exemption or Tree Care Operator license under this section includes:

A) Proof of a valid certification or license issued by another jurisdiction, which the applicant wants the New Jersey Board of Tree Experts to consider to be substantially equivalent to the license chosen above by the applicant.

B) Three letters of recommendation are required at the time the application is submitted. These letters should be from other Licensed Tree Experts or Licensed Tree Care Operators, professionals in the tree care, horticultural, or nursery industries, college professors or instructors, or other responsible persons who have knowledge of your education and/or experience. Letters of recommendation from family members are not acceptable.
III. 7:3A-6.1 Fee

Reciprocity License Application Fee: $75.00

A reciprocity license application fee of $75.00 is required with this application.

Checks should be made payable to Treasurer, State of New Jersey and submitted with this application.

IV. Personal Data - Please Print Clearly

1. Name
   Last ___________________________ First ___________________________ MI ____________

2. Legal Residence
   Number ___________________________ Street ___________________________
   City ___________________________ State ___________________________ Zip Code ____________ County ____________

3. Telephone
   Cell ___________________________ Business ___________________________
   Ext. ___________________________ Home ___________________________

4. E-mail Address ___________________________

5. Sex
   □ Male  □ Female

6. Date of Birth ___________________________

7. Place of Birth
   City ___________________________ State ___________________________ County ____________

8. If native born, are you a naturalized citizen? □ Yes  □ No

9. If not naturalized, have you applied for citizenship? □ Yes  □ No

   If yes, what is the anticipated date of finalization of citizenship request?
   Year ____________ Month ____________

10. Current Employer (if other than above) ___________________________

11. Employer's Address
   Number ___________________________ Street ___________________________
   City ___________________________ State ___________________________ Zip Code ____________ County ____________

12. Have you or your company ever been cited for safety violations by O.S.H.A. or any other regulatory body? □ Yes  □ No

   If yes, provide: Date ____________ Case Number ____________ Relevant documentation attached: □ Yes  □ No

13. Have you ever been convicted of any crime other than a motor vehicle traffic violation? □ Yes  □ No

   If yes, provide: Date of Conviction ____________ Type of Crime □ Felony  □ Misdemeanor
   Probation Status □ On Probation  □ Probation Completed  □ No Probation

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V. Employment Record

Beginning with your present position and working backwards, list and describe each position in which you have been employed. In describing your work be specific as to the type of work performed and the duties and responsibilities of the position. (If additional space is needed, attach supplemental sheets.)

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<thead>
<tr>
<th>Employer Information (1)</th>
<th>Job Title: ______________________</th>
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<td>Name: ____________________</td>
<td>Description of Work (11 lines of text allowed):</td>
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<tr>
<td>Address: __________________</td>
<td></td>
</tr>
<tr>
<td>Number Street</td>
<td></td>
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<tr>
<td>City State Zip Code</td>
<td></td>
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<tr>
<td>Dates of Employment:</td>
<td>Total Time Employed:</td>
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<tr>
<td>From: ___________ Years: __ Months: ___</td>
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<tr>
<td>To: _____________________</td>
<td>If Part Time, # of Hours Per Week: ____</td>
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<tr>
<td>Number Street</td>
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<tr>
<td>City State Zip Code</td>
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<tr>
<td>Dates of Employment:</td>
<td>Total Time Employed:</td>
</tr>
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<td>From: ___________ Years: __ Months: ___</td>
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<tr>
<td>To: _____________________</td>
<td>If Part Time, # of Hours Per Week: ____</td>
</tr>
<tr>
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<td>City State Zip Code</td>
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<tr>
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<td>Total Time Employed:</td>
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<tr>
<td>From: ___________ Years: __ Months: ___</td>
<td></td>
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<tr>
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</tr>
<tr>
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<td>Part Time</td>
</tr>
</tbody>
</table>
V. Declaration

I declare, subject to the penalties for perjury, that the statements made herein and on the accompanying documents have been examined by me and to the best of my knowledge and belief are true and correct. I further understand that a false statement knowingly made by me may be cause for denial of the application or suspension or revocation of any certification issued pursuant to this application.

_________________________  _________________________
Signature of Applicant      Date

Important

Copies of certificates, awards, transcripts, diplomas, and other similar documents may be required, if deemed necessary by the Board of Tree Experts.

Read these instructions carefully before submitting your application.

- Have you answered all questions? Check to make sure you have fully completed the application.
- Have you signed your application above?
- Have you gathered and copied all necessary documentary evidence in support of your experience qualifications ready to be mailed with the application?
- Did you include the fee?

Send this application and fee with necessary supporting documentation to:

Board of Tree Experts
101 W Veterans Highway
Jackson, NJ 08527