

BOARD OF TREE EXPERTS

MINUTES

October 20, 2015

The Board of Tree Experts met on this date at the Jackson Township Municipal Building 95 W. Veterans Highway, Jackson, NJ at 9:35 a.m. to discuss the business of the Board.

Those present were:

Steve Chisholm, President	Barry Emens
Rich Wolowicz, Vice President	Gary Lovallo
Dave Johnson, Treasurer/Secretary	Jennifer Dalia DAG
Joe Greipp	Kevin Downes
Michael D’Errico, Program Manager	Carrie Sargeant
	Lynn Fleming

Public in Attendance:

Malcolm McBurney

Open Public Meetings Act:

The Open Public Meetings Act was read by D. Johnson

Minutes of the Last Meeting:

G. Lovallo made a motion to approve the minutes of the September 15, 2015 meeting, B. Emens seconded the motion which was approved with minor corrections. S. Chisholm abstained.

Administrative Report & Correspondence:

M. D’Errico reported to the Board: That the public continues to request the CTE Directory, 67 since the last meeting. Data entry is on-going with the “new searchable” directory on the Board’s web site. Board minutes and the end of the fiscal year statement were posted on the Board’s website. Assisted a new CTE with a letter to ISA confirming CTE credential for his BCMA application. Farm Family Insurance reached out to the Board concerning a formal safety program. The class of 2015 CTE certificates are ready for signatures after the meeting.

Treasurers Report:

The Treasurer’s Report for October 20, 2015 was provided by D. Johnson:

Treasurer’s Report – October 2015

	Balance 7/01/15	\$ 25,638.07 (FY2016)
	Disbursements	\$ 3,145.00
	Receipts	<u>\$ 6,140.00</u>
Checking Account Balance		\$ 28,708.07
Federal Grant		<u>\$ 0.00</u>
Asset Balance as of October 20, 2015		\$ 28,708.07

R. Wolowicz moved to accept the Treasurer's report for October 2015 as reported. J. Greipp seconded the motion. Motion was approved unanimously.

General Public Comments:

Malcolm McBurney a Certified Tree Expert from Ramsey, NJ spoke to the Board about the BCMA credential, he also suggested that the meeting agenda be posted before the meeting Mr. McBurney also asked the Board if the web site would have a directory of LTCO companies. The Board discussed the posting of the agenda and the posting of registered businesses on the web-site.

Old Business:

A. Annual meeting moved to SCTE - The Board was informed that the Society of Certified Tree Experts is indeed interested in taking over the annual meeting of Certified Tree Experts and that they will make plans for a late winter/early spring meeting.

B. Draft Rules, Impact and Summary Statements – S. Chisholm reported to the Board that the LTE/LTCO rules went over to the Governor's office on September 8, 2015. S. Chisholm also reported that Assemblyman Dancer will continue to reach out to the Governor's office to monitor the movement of the rules

D. Other – None

New Business:

A. Computer based exams and test evaluations – The Board was provided with information concerning computer-based examination hosting and psychometric test evaluation. Examples of other New Jersey licensing boards using contracted services for examination testing were also provided. The Board discussed the principals of computer based examinations and examination evaluations.

B. Other – The Board discussed a motion that was made at the September meeting of having CTE exam proctors attend the awards banquet in October as recognition of their volunteering as proctors. As a result of the Board's discussion, J. Greipp made a motion to retract the above motion he made at the September meeting. D. Johnson seconded the motion. Motion was approved. G. Lovallo let the Board know that the NJ Arborists-ISA Chapter's Species Rating Guide has been completed and is ready for printing. He also followed up with his discussion last meeting on the old farm house in Old Bridge Township, with an invitation to Board members for the open house which is scheduled for October 29th at 3 pm. L. Fleming informed the Board that the October 4th Fall Forestry Festival was cancelled due to the pending Hurricane that weekend.

General Public Comments:

Malcolm McBurney thought the concept of computer-based examinations was a very good one for the tree expert exam and also thought that individuals would not mind paying extra for that service.

Closed Session:

None

Next Meeting - Tuesday, November 17, 2015 at 6:00 pm in Edison at the Modern Equipment Supply

D. Johnson moved to adjourn and R. Wolowicz seconded the motion. Motion passed
Meeting adjourned at 11:05 a.m.