

Board of Tree Experts

Minutes

November 20, 2018

The Board of Tree Experts met on this date Jackson Municipal Building, 95 West Veterans Hwy, Jackson, NJ 08527 at 9:30 am.

Those present were:

Steve Chisholm, Sr, President

Barry Emens

Joe Greipp

Gary Lovallo

Mark Goggin

Pam Zipse

Todd Wyckoff

Michael D'Errico, Program Manager

Chloe Gogo, DAG

P. Aufiero, Recording Secretary

Arlene Dietz, Admin. Assist

Erin Lyons, Admin. Assist

Public in attendance:

Jeremy Moran

Jeff Cramer (Compliance Inspector)

Meeting called to order 9:35 am.

I. Open Public Meeting Act:

Open Public Meeting Act was read by M. D'Errico, signed by S. Chisholm and G. Lovallo.

II. Approval of Agenda:

Motion to approve made by T. Wyckoff, seconded by B. Emens.

Motion Passed.

III. Minutes of October 16, 2018:

Motion to approve minutes with corrections by J. Greipp, seconded by B. Emens.

Motion Passed, with minor corrections.

IV. Administrative Report and Correspondence:

- A. On May 2, 2018, Governor Murphy signed the "Paid Sick Leave Act". The Board's ACRO Employees will be given 1 hour of sick time per 30 hours of work.

- B. Minimum wage bill is before the legislature will raise minimum wage to \$10.00 per hour then to \$15.00 per hour, the green Industry is opposed.
- C. LTE “Emeritus” certificate and card was sent to John Perry, LTE # 180.
The Board discussed the emeritus LTE and asked, “If an LTE wants to come out of “emeritus” can they”? Yes, but they must fulfill CEU requirement. Board may want to approve quarterly.
- D. The Board was provided copies of three letters from compliant companies describing how they are adversely affected by non-compliant companies.
- E. ISA (International Society of Arboriculture) notified the Board that A300 is coming out in Spanish and there will be a new edition of the A300 “Pruning Standards” soon.
- F. “Ghost Policy”. Staff was made aware of this type of insurance policy which is illegal in NJ. The company pays for a certificate showing coverage for workers comp., but there is no coverage.
- G. A tree care company was advertising with a printed ad card and a rock in a baggie that is placed on homeowner’s property, such as a porch. The card does not have the name of the company only a telephone number. A search of the phone number did not result in any information.

V. Treasurer’s Report

November 20, 2018 NJBTE Checking Account:

Balance Beginning	July 01, 2018.....	\$ 78,115.11
	Disbursements.....	\$ 71,497.34*
	Receipts.....	<u>\$ 2,775.00</u>
Checking Account Balance.....		\$ 9,392.77

* denotes \$62,000.00 moved to the Board’s NJCFS Account

November 20, 2018 NJBTE Comprehensive Financial System Account:

Balance Beginning	July 01, 2018.....	\$ 89,790.74
	Disbursements.....	\$ 53,018.40
	Receipts.....	<u>\$ 134,770.00 *</u>
NJCFS Account Balance	\$ 171,542.34

*Denotes a deposit of \$62,000.00 from the Board’s checking account

Board of Tree Experts – Asset Balance:

Checking Account Balance.....	\$ 9,392.77
NJCFS Account Balance	<u>\$ 171,542.34</u>
Total Assets	\$ 180,935.11

Motion to approve Treasurer’s Report as submitted, by B. Emens, seconded by M. Goggin, Motion passed.

Discussion:

- A. DAG Gogo asked about the new phone system. Staff made an appointment with a representative from optimum to discuss what we will need.
- B. The Board was informed that the Treasury office notified the Board of two “dishonored” checks, which is their term for a returned check due to insufficient funds. Treasury does the follow up on the individuals involved and will notify the Board when and if the funds plus a penalty is received. The Board will be holding a Business Registration and a License until the funds have been sent.
- C. The purchase order for the Compliance Inspectors has been established. The inspectors are hired as contractors by the CAA (Committee for the Advancement of Arboriculture) through an Agency Purchase Order issued under NJ Start.
- D. Staff will check with DEP Comptroller S. Matus about paying the office rent to Jackson township once for the entire year, instead of monthly.

VI. General Public Comments:

Jeremy Moran brought an application for the December 5, 2018 LTCO Exam. Jeff Cramer asked the Board several questions that were asked of him by the South Brunswick Township Lawyer concerning the use of cranes in the Township for tree work and about the standards concerning the removal of ash trees. The Board addressed Mr. Cramer’s questions.

VII. Old Business

- A. Prevailing Wage: S. Chisholm discussed with the Board prevailing wage and the New Jersey Tree industry. S. Chisholm will compose a letter asking support from the

major arboricultural organization in requesting an exemption from the prevailing wage rate for tree companies.

- B. Compliance Inspectors: The compliance inspectors will have a final training with staff on November 29, 2018.
- C. Other: None.

VIII. New Business:

- A. Certification of Exam Grades from November 5, 2018:

A motion to read the names of new Licensed Tree Experts by G. Lovallo, seconded by P. Zipse. Motion passed.

John Stanley.....East Windsor, NJ
Christopher Brown.....Brick, NJ
Tim McManus.....Egg Harbor Twp., NJ

A motion to read names of new Licensed Tree Care Operators by G. Lovallo, seconded by P. Zipse. Motion passed.

Ernest J. Babcock.....Newton, NJ
Keith Brummer.....Oceanport, NJ
Mark Niederer.....Titusville, NJ
Daniel Stillwell.....New Egypt, NJ
David Carns.....Medford, NJ
James Scullin.....Pitman, NJ
Reiner Delgado.....Bound Brook, NJ
Matthew Luchese.....Palermo, NJ (Cape May Co.)
Justin Faone.....Yardville, NJ
Lubia Briones.....Princeton, NJ
George Monbleau.....Forked River, NJ

- B. Compliance with the Law/Rules – Update with Numbers:
The Board received the monthly updated listing of numbers for compliance with the law and the rules.

C. Notice of Violation/AONOCAPA/MR1 update numbers:

The Board received report on the number of Notices of Violations issued to date, the number of AONOCAPA's issued and the MR 1 letters sent. A summary of results was also discussed.

D. Review of Applications and Approval:

1. Business Registrations

20 applications for approval (registrations are held until compliance with licensing)
Motion to approve 20 new Business Registrations pending a licensee of record and compliance with the law made by J. Greipp, seconded by B. Emens. Motion passed.

2. LTCO Grandfathering:

Motion to approve 1 LTCO Grandfathering applications by P. Zipse, seconded by T. Wyckoff. Motion passed. NOTE: Grandfathering for LTCO officially closes on December 1, 2018.

3. LTCO Reciprocity:

Motion to approve 3 LTCO Reciprocity by P. Zipse, seconded by T. Wyckoff.
Motion passed.

E. Other: None.

IX. General Public Comments:

None

X. Closed Session - Compliance and Enforcement

Motion to go into closed session by M Goggin, seconded by J. Greipp.
Motion passed.

Motion to come out of closed session by G. Lovallo, seconded by B. Emens.
Motion passed.

XI. Adjournment:

Motion to adjourn by B. Emens, seconded by G. Lovallo.
Motion passed.

Meeting adjourned 12:40 pm.