

BOARD OF TREE EXPERTS

MINUTES

November 15, 2016

The Board of Tree Experts met on this date at Modern Equipment Group, 95 New Road, Edison, NJ at 6:30 p.m. to discuss the business of the Board.

Those present were:

Steve Chisholm, President	Kevin Downes by phone
Richard Wolowicz, V. President by phone	Gary Lovallo
Mark Goggin	Joe Greipp
Jennifer Moriarty, DAG by phone	Lynn Fleming
Michael D’Errico, Program Manager	

Public in Attendance:

None

Open Public Meetings Act:

The Open Public Meetings Act was read by M. D’Errico

Minutes of the Last Meeting:

M. Goggin made a motion to approve the minutes of the October 18, 2016 meeting.
K. Downes seconded the motion which was approved.

Motion was made by M. Goggin to approve the closed minutes of October 18, 2016 meeting.
K. Downes seconded the motion which was approved.

Administrative Report & Correspondence:

M. D’Errico reported to the Board on the following: The 25th tree fatality in New Jersey since the Law was passed occurred in Ramsey, NJ when a tree worker was hit by part of a branch that was being removed. S. Chisholm explained what was known about the incident. An OPRA request was received concerning information on a current CTE and his business. The request was due to a lawsuit between the CTE, his company and a client. Directory forms are still coming, with the 181st form received. CTE certificates were provided to the 16 “new” CTEs’. All 16 did pay their initial certification fee.

Treasurer's Report:

The Treasurer’s Report for November 15, 2016 was provided by G. Lovallo:

Treasurer’s Report – November 2016

Balance 7/01/16	\$ 30,737.54 (FY2017)
Disbursements	\$ 5,225.00

	Receipts	<u>\$ 7,390.00</u>
Checking Account Balance		\$ 32,902.54
Asset Balance as of November 15, 2016,		\$ 32,902.54

M. Goggin moved to accept the Treasurer's report for November 2016 as reported, K. Downes seconded the motion. Motion was approved unanimously.

General Public Comments:

None

Old Business:

A. Rules and Comments– BTE Adopted Document - The Board discussed the BTE Adopted Document, including sending the document to the Governor's office, OAL and the DEP.

G. Lovallo made the following motion: To adopt the Rules including sending them to the governor's office, OAL and the DEP. R. Wolowicz seconded the motion which was approved unanimously.

DAG Moriarty will look the document over for any little format changes before sending the document

G. Lovallo thanked the Rules Subcommittee and DAG Moriarty on the work to provide additional and thorough answers to the comments.

B. Disclaimer – Discussion was postponed on this topic

C. Other – None

New Business:

A. The Day After – The Board received a handout entitled “The Day After” the Rules are Approved and discussed the document. The Board also received copies of the Tree Care Business Registration Form, the Application for Licensed Tree Expert or Licensed Tree Care Operator - Certification by Reciprocity and the LTE/LTCO Training Course Application. The Board discussed all three and made suggestions to improve the forms. The Board also discussed the OSHA web-site and the available resources found on it, and the TCIA's Business Mentor Network.

B. Other – S. Chisholm reported that at the November's TCIA Expo in Baltimore, Maryland, he had a chance to talk to both TCIA and ISA staff and both organizations are excited by the Law and see it as a useful model to the rest of the states and are willing to help the Board in any way they can.

New Jersey Forest Service Report – None

General Public Comments:

None

Closed Session:

None

Next Meeting - Tuesday, December 20, 2016, 9:30 am at the Jackson Township Municipal Building, 95 W. Veterans Hwy, Jackson, NJ -

L. Fleming moved to adjourn and M. Goggin seconded the motion. Motion passed

Meeting adjourned at 7:43 p.m.