

## Board of Tree Experts

## Minutes

January 21, 2020

The Board of Tree Experts met on this date at the Board of Tree Experts Office, 101 West Veterans Hwy, Jackson, NJ 08527.

Those present were:

Steve Chisholm, Sr., President  
R. Wolowicz, Vice President/Treasurer  
Gary Lovallo  
Kevin Downes  
Todd Wyckoff  
Joseph Greipp

Candice McLaughlin, DAG  
Michael Schuit, DAG  
Steve Hulse, DEP Investigator

Michael D'Errico, Program Manager  
Patty Aufiero, Recording Secretary  
Arlene Dietz, Administrative Assistant  
Erin Lyons, Administrative Assistant  
Zamayra Rivera, Administrative Assistant

Meeting called to order at 9:45am

- I. **Open Public Meeting Act:** Read by M. D'Errico, signed by S. Chisholm and R. Wolowicz
- II. **Agenda:** Motion to approve by T. Wyckoff, seconded by J. Greipp. Motion passed.
- III. **Welcome new DAG,** Candice McLaughlin was introduced to the Board.
- IV. **Minutes of November 19, 2019:** Motion to approve minutes with minor changes by J. Greipp seconded by T. Wyckoff, R Wolowicz abstains. Motion passed.
- V. **Administrative Report and Correspondence**
  - a. The law has fostered a Cottage Industry of training and compliance.
  - b. Ground based tree maintenance must follow the safety standards.
  - c. Looking at having Safety Policy 1-page example outline on website in Spanish.

## VI. Treasurer's Summary Report

NJ Board of Tree Experts Treasurer's Summary Report  
January 21, 2020

### 1. Board of Tree Experts – Asset Balance:

Checking Account Balance.....\$ 3,068.33  
NJCFs Account Balance.....\$279,495.07  
  
ASSET BALANCE AS OF January 21, 2020.....\$282,563.40

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### A. Summary: Since the Last Treasurer's Report – Checking Account

Expenditures: \$2,394.35\*  
Revenue: \$0.00

Checking Account Balance.....\$ 3,068.33

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### B. Summary: Since the last Treasurer's Report - NJCFs Account

Expenditures: \$0.00\*  
Revenue: \$45,500.00\*

NJCFs Account Balance.....\$ 279,495.07

### C. PURCHASE ORDERS: have been established for Staffing, Compliance Inspectors and Mail Postage Machine NJCFs Account

NJCFs	Account	Remaining
1. Staff Purchase Order:	\$98,901.51	\$27,847.82
2. Compliance Inspectors:	\$40,000.00	\$ 7,100.00
3. Jersey Mail Systems contract:	\$ 511.56	\$ 0.00
4. Compliance Inspector 22nd Century	<u>\$50,000.00*</u>	<u>\$50,000.00</u>
Total PO's	\$189,413.07	\$84,947.82

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Motion to accept Treasurer's Summary Report by S. Chisholm, seconded by T. Wyckoff.  
Motion Passed.

Discussion: DAG charges for NJBTE will not be paid by Forestry. DEP should provide the services.

ACRO and 22<sup>nd</sup> Century are paid 27% of staff payroll

1.

**VII. General Public Comment (3 minutes/person):**

No public in attendance

Motion to go into closed session by J. Greipp, seconded by T. Wyckoff. Motion Passed.  
10:32am

Back to open session at 12:13pm

Motion to change agenda to address New Business before Old Business made by S. Chisholm, seconded by T. Wyckoff

**VIII. New Business**

**A. Certification of Exam Grades from January 8, 2019**

Motion to Certify the Exam Grades of the Licensed Tree Care Operator Applicants for the Class of January 8, 2019 who have attained passing grades and will have their names read into the January 21, 2020 minutes.

LTCO 1/8/2020

Motion to certify LTCO exams by Chisholm, seconded by K. Downes. Motion passed.

Wahid Badawy	Milltown, NJ
Keith Blessing	Newton, NJ
Michael Coryell	Ewing, NJ
Adrian Elizondo	Prospect Park, NJ
William Hadzimichalis	Lambertville, NJ
Matthew Hollowell	Whitehouse Station, NJ
Jesse Karpavage	Glen Gardner, NJ
Gene Lewis	Southampton, NJ
Manuel Martinez	Mendham, NJ
Yoni Monroy	Hamilton, NJ
Frederick Pauser	Hackettstown, NJ
William Schoeneberg, Jr	Forked River, NJ
William Schoeneberg	Forked River, NJ
Jessica Storicks	Browns Mills, NJ
Jose Tejada	Orange, NJ

B. Review of Applications and Approvals:

**Business Registrations**

Motion to approve business registration by S. Chisholm, seconded by J. Greipp. Motion Passed.

DNF Company Services LLC	Dunellen, NJ
Galway Forestry Services	Bernardsville, NJ
Great Oaks Tree Services LLC	Bound Brook, NJ
Solis Landscaping LLC	Manville, NJ
Green State Lawn and Garden Services	Lawrenceville, NJ

**LTCO Reciprocity**

Motion to approve LTCO Reciprocity by J. Greipp, seconded by K. Downes. Motion Passed.

Jason Gaskill

**LTE Emeritus**

Motion to approve LTE Emeritus status by S. Chisholm, seconded by K. Downes, T. Wyckoff abstains.

<u>Name</u>	<u>LTE #</u>
Alpaugh, G. Lester	406
Anderson, John	328
Banker, Thomas	188
Banker, Harry, Jr	160
Benton, John	240
Beucler, Peter	192
Bonczek, Stanley	430
Coutros, Craig	259
Derasmo, Dominic	331
Festa, Eugene	222
Gautsch, Stacy	412
Hughes, Ronald	274
Hurley, Gregory	231
Infante, Anthony	415
Korbobo, Donald	182
Lee, Robert	271
Liptak, Clare	208
MacFarlane, David	361
Maloney, Tyson	598

Maloney, Richard	329
Mason, Drew	526
May, Paul	214
Meeker III, Newt	176
Melnyk, Stephen	141
Murphy, Timothy	490
Obal, Rich	293
Ombrello, Thomas	422
Perry, John	180
Sharkey, David	549
Simons, Matthew	367
Smith, Donald	185
Summitt, Jeremy	479
Thompson, Kevin	306
Tucker, John	170
Worthington, Parker	552
Wyckoff, Todd	516

C. Compliance with Law/Rules – Update with Numbers

The Board received the monthly updated listing of numbers for compliance with the law and the rules.

D. Notice of Violation/AONOCAPA/MR1/NVOS - Update with Numbers:

The Board received the report on the number of Notices of Violation issued to date, the number of AONOCAPA's issued and the NVOS letters sent.

E. Compliance Inspector Report

None

**IX. Old Business:**

A. Municipal Brochure: The Board discussed the Municipal Brochure again and was asked to review the brochure one last time.

B. Other: Solid Waste MOA is being reviewed by DAG M. Schuit and will be sent when ready.

**X. General Public Comments:**

None

**XI. Adjournment:**

Motion to adjourn by T. Wyckoff, seconded by J. Greipp. Motion Passed 1:00 pm