

Board of Tree Experts Minutes

December 15, 2020,

The Board of Tree Experts met on this date at the New Jersey Board of Tree Experts Office, 101 West Veterans Hwy, Jackson, NJ 08527

Those present were:

Steve Chisholm, Sr., President
G. Lovallo

Attending by Phone

P. Zipse
B. Emens
M. Goggin
J. Greipp
T. Wyckoff
R. Wolowicz, Vice President/Treasurer

Attending by Phone

Michael Schuit, DAG
Candice McLaughlin DAG

Staff

Michael D'Errico, Program Manager/Asst. Treasurer
Patty Aufiero, Recording Secretary
Arlene Dietz, Administrative Assistant
Erin Lyons, Administrative Assistant
Zamayra Rivera, Administrative Assistant

Meeting called to order at 9:34 am

- I. **Open Public Meeting Act:** Read by M. D'Errico, signed by S. Chisholm and G. Lovallo
- II. **Approval of Agenda:** Motion to approve Agenda by G. Lovallo, seconded by B. Emens. Motion passed.
- III. **Minutes of October 27, 2020 & November 17, 2020:** Motion to approve minutes of Oct 27, 2020 by G. Lovallo, seconded by P. Zipse. Motion passed.
Motion to approve minutes of November 17, 2020 by G. Lovallo, seconded by P. Zipse. Motion passed.
- IV. **Administrative Report and Correspondence:**
 - A. Schedule of calendar year 2021 meetings posted on website, there may be restrictions for in person attendance. Meetings will be both in person and by conference call. The Board received a copy of the Open Public Meeting Act dates that was sent to the Secretary of State and statewide newspapers

- B. Zoom meeting with Tree Care Licensing Committee of Florida took place on Dec 10, S. Chisholm, M. D’Errico and P. Aufiero participated in the call. They have reviewed other states that have license/registration laws and decided that NJ had the “Premier” law, and they were interested in the process that NJ went through to pass the law.

V. Treasurer’s Summary Report:

Treasurer’s Summary Report for December 15, 2020

1. Board of Tree Experts Asset Balance

Checking Account Balance.....\$15,745.68
NJCFS Account Balance.....\$336.94
Asset Balance as of December 15, 2020.....\$16,082.62

A. Summary Since Last Treasurer’s Report – Checking Account

Expenditures: \$3,503.99
Revenue: \$0.00
Checking Account Balance.....\$15,745.68

B. Summary: Since Last Treasurer’s Report – NJCFS Account

Expenditures: \$133,445.17 (FY21 PO’S)
Revenue: \$57,539.74 (includes \$33,494.74 in cancelled FY20 PO’s)
NJCFS Account Balance.....\$336.94

VI. General Public Comment: No Public in Attendance

VII. Closed Session - Compliance and Enforcement :

Motion to go into Closed Session

by G. Lovallo, seconded by M. Goggin. Motion passed 10:05 am.

Motion to come out of Closed Session

by G. Lovallo, seconded by B. Emens. Motion passed at 11:30 am

VIII. Old Business

A. License Renewal and Wavier for CEUs:

No waiver requests have been received for license renewals. The Board discussed the CEU audit statement found within the rules.

B. CEU Discussion:

1. The Board’s CEU committee discussed several items concerning the awarding of CEU’s by the committee.

1. NJBTE CEU’s should be consistent with ISA CEUs ISA quizzes are awarded 1 CEU. Asynchronous learning CEUs must provide proof of attendance.

- 2. Written articles submitted for CEUs. In the Rules 7 3A (pages 41 & 42), must be directly related to arboriculture and 1 CEU for every 2 pages of arboricultural content.
- 3. College courses will receive a maximum of 9 CEUs.
- C. Database Update and Release: The Board was informed that the database will be ready for public use by the end of December 2020, and ready for compliance access sometime in January 2021. Access for Board members will follow when the Report section of the database is completed.
- D. Other: None

IX. New Business

- A. Certification of Exams - Class of November/December 2020: Motion to certify LTE/LTCO examination grades for November/December 2020 by G. Lovallo, seconded by R. Wolowicz. Motion passed.

LTCO

Mark Masucci	Springfield, NJ
George Piech	Medford, NJ
Luis Ruiz Menjivar	Union, NJ
Erik Zuniga	Monroe, NJ
Ernest Davis III	Salem, NJ

- B. Compliance with Law/Rules – Update with Numbers
The Board received the monthly updated listing of numbers for compliance with the law and the rules.

- C. NOV/NVOS:
The Board received the monthly update on NOV/NVOS

- D. Compliance Inspector Report:
The Board discussed compliance inspector’s reports.
G. Lovallo provided a Compliance Inspector Report to the Board, with the number of NOVs written:

D Marzocca.....	106
J Cramer.....	33
L Garcia.....	49
J McKeown.....	46
P Donovan.....	not active

1. B Emens reported a Landscaping company doing tree work in Cinnaminson, not registered or licensed. 5 workers in trees and 2 on ground. Business card said Dave's Landscaping. Staff will follow up.
2. A Conference call with DAG C. McLaughlin, Compliance Committee and Compliance Inspectors will be scheduled to go over correct way of citing the act and regulations when writing a Notice of Violation.

E. Review of Applications and Approval:

1. Business Registration

Motion to approve 9 business registrations by M. Goggin, seconded by P. Zipse. Motion passed.

JLP Landscaping LLC	Haledon, NJ
C&M Tree Specialists LLC	Sewell, NJ
Armando Landscaping & Tree Services	Lawrenceville, NJ
BPS Tree Service	Brooklyn, NY
Pleasant Valley Landscaping	Orwigsburg, PA
Sanchez Landscaping	Jamesburg, NJ
Daybreak Land-Tree	Orange, NJ
Treeple Tree Service	Clifton, NJ
Davis Lawns & Landscapes	Salem, NJ

2. LTCO Reciprocity

Motion to approve LTCO reciprocity to Thaniel Beinert by P. Zipse, seconded by J. Greipp. Motion passed.

3. LTE Written Reciprocity

Motion to approve LTE Reciprocity to Michael Coleman for exemption from written portion of the LTE exam, no exemption from field portion of the exam.

F. Other: None

X. General Public Comments

None

XI. Adjournment Motion to adjourn meeting by R. Wolowicz, seconded by M. Goggin. Motion passed. Meeting adjourned at 12:15 pm.