

## Board of Tree Experts

## Minutes

August 21, 2018

The Board of Tree Experts met on this date Jackson Municipal Building, 95 West Veterans Hwy, Jackson, NJ 08527 at 9:30 am.

Those present were:

Steve Chisholm, Sr, President

Joe Greipp  
Gary Lovallo  
Kevin Downes  
Pam Zipse  
Todd Wyckoff

Michael D'Errico, Program Director  
Michael Schuit, DAG  
Chloe Gogo, DAG

P. Aufiero, Recording Secretary  
Arlene Dietz, Admin. Assist  
Erin Lyons, Admin Assist

Public in attendance:  
Ed Meyerhoefer  
Dean Marzocca  
Tom Purtell  
James Perone  
Jeff Cramer  
Chris Daggett

### Meeting called to order 9:30 am

#### I. Open Public Meeting Act:

Open Public Meeting Act was read by M. D'Errico, signed by S. Chisholm and G. Lovallo.

#### II. Approval of Agenda

Motion to approve made by P. Zipse, seconded by G. Lovallo  
Motion Passed

#### III. Minutes of July 17, 2018

Motion to approve minutes by J. Greipp, seconded by K. Downes.  
Motion Passed, abstain Todd Wyckoff

Discussion: The Board had a discussion on the reasons for late approval of Grandfathering LTCO Applications

**IV. Administrative Report:**

A. Fatality: Bergen County DPW working in Saddle River on Allendale Rd, tree fell on worker and pinned him in the river. Bergen County had called CAA (Committee for the Advancement of Arboriculture) in March of 2018 requesting training for Chain Saw Safety and Mobile Equipment. CAA returned the call and left a voice message. Bergen County did not call again.

Discussion: Should the law be amended to remove the exemption for government (municipal, state) performing tree care. In May 2018, nationwide tree care injuries and fatalities totaled 23, one was Morris County, NJ

B. Spotted Lantern Fly Quarantine: Posted on Board website. The board has enforcement authority over compliance with the quarantine.

The staff will send out an email blast notifying of the quarantine.

C. Reciprocity law was amended, allows those applying for reciprocity 6 months to provide documentation which may have been delayed due to natural disaster. It also defined "state" to include Commonwealth, District of Columbia, and Puerto Rico.

D. CEUs: to date, the Board has assigned total 202.5 CEUs since April of 2017 to various organizations conducting seminars, symposiums or conferences related to arboriculture.

**V. Treasurer's Report:**

**August 21, 2018 Checking account:**

Balance Beginning	July 01, 2018.....	\$ 78,115.11
	Disbursements.....	\$ 2,931.86
	Receipts.....	<u>\$ 0.00</u>
Checking Account Balance.....		\$ 75,183.25

**August 21, 2018 NJCFS account:**

Balance Beginning	July 01, 2018.....	\$ 89,790.74
	Disbursements.....	\$ 20,901.97
	Receipts.....	<u>\$ 24,095.00</u>

NJCFS Account Balance .....\$ 92,983.77

**Asset Balance as of August 21, 2018.....\$ 168,167.02**

Motion to approve treasurer's report, as submitted by K. Downs, seconded by P. Zipse, Motion passed

Discussion: Moving \$66,000.00 to State online account. NJBTE checking account will remain open so that the board office can keep the phone and FAX numbers with Optimum.

The Board will contract with the CAA (Committee for the Advancement of Arboriculture), which is registered with NJ START, for the compliance inspectors. ACRO lost contract with state, new payroll company is 22<sup>nd</sup> Century. Staff transitioned to 22<sup>nd</sup> Century with no problems.

**VI. General Public Comments:**

Ed Meyerhoefer: discussed with the Board that he performs some landscaping services, mostly trenching for irrigations and stump grinding. Online advertising such as Home Adviser, Thumbtak, Buildzoom, etc. will not allow him to advertise stump grinding without being licensed and registered with NJBTE.

**VII. Old Business:**

**A. Compliance Inspector Position**

The Compliance Committee gave the following report to the Board: Seven individuals were chosen for interviews from the resumes submitted. 6 interviews were conducted, 5 were hired. One applicant not hired due to possible conflict of interest, as having a tree care business. Training will be arranged and scheduled. Initially, a Board member will accompany inspector until such time as inspector is familiar with procedures.

The Board was introduced to the Compliance Inspectors:

Dean Marzocca LTE 399  
Tom Purtell LTE 440  
James Perone LTCO 304  
Jeff Cramer LTE 239  
Chris Daggett, Desert Storm Vet, Teacher

**B. 2018 – 2019 Exam Dates:**

Dates for upcoming exams scheduled for 2018-2019 were provided to the Board and also posted on website. Written portion of the LTE and LTCO exams will be administered at the Board office starting in November. Field and Written together will be at either Rutgers or Meadow Lakes in 2019 again.

**C. July 25<sup>th</sup> Exam Certification:**

The Board was provided with the exam grades of the class of July 25, 2018.

A motion to certify the Exam Grades of Licensed Tree Care Operators from the Class of July 25, 2018 who have attained passing grades and have their names read into the August 21, 2018 minutes was made Motion to certify by P. Zipse, seconded by T. Wyckoff. Motion passed.

**LTCO -**

Nasi Ceca	Lincoln Park, NJ
Jacob Johnson	Howell, NJ
Gregory Kempson Jr.	Belford, NJ
Michael Marino	Forked River, NJ
Anthony Meloni	Maple Shade, NJ
Jan Solej	Sussex, NJ
Trevor Tupy	Easton, PA

A motion to certify the Exam Grades of Licensed Tree Experts from the Class of July 25, 2018 who have attained passing grades and have their names read into the August 21, 2018 minutes was made. Motion to certify by P. Zipse, seconded by T. Wyckoff. Motion passed.

**LTE -**

Thomas Dagion	Pompton Plains, NJ
Mary Evangelista	Bordentown, NJ
Forest Harper	Pequannock, NJ
Brian Murphy	Middlesex, NJ
Jaan Vosa	Hawthorne, NJ
Michael Wohnus	Manchester, NJ
Margaret Zelenka	Clifton, NJ

D. Recognizing LTEs at the Shade Tree Federation Conference

The Board discussed a request from the Shade Tree Federation to have new LTEs continue to be recognized at the STF Conference. The Board agreed to provide the name and address of new LTE's from the June, July and September exam dates.

E. Other:

None

**VIII. New Business:**

A. Compliance with LTE/LTCO Law and Rules:

**By the Numbers:**

**Business Registrations:**

708 applications,

652 complete

48 incompletes

8 Application for approval

Motion to approve 8 by G. Lovallo, seconded by J. Greipp.

Motion passed.

**LTCO by Grandfathering:**

447 complete and approved

24 incompletes

2 for approval

Motion to approved by P. Zipse, seconded by T. Wyckoff.

Motion passed.

**LTCO Reciprocity:**

5 for approval.

Motion to pass 4 by P. Zipse, seconded by G. Lovallo

**CTE to LTE:**

1 for approval.

Motion to approve by G. Lovallo, seconded by K. Downes

**LTE Reciprocity: - exemption from written exam**

2 for approval.

Motion to approve by T. Wyckoff, seconded by P. Zipse.

**IX. General Public Comments:**

None

**X. Closed Session**

Motion to go into closed session by K. Downes, second by J. Greipp.

Motion passed

Motion to come out of closed session by K. Downes, second by J. Greipp.

Motion Passed

**XI. Adjournment:**

Motion to adjourn by K. Downes, seconded by G. Lovallo.

Motion Passed. Meeting adjourned at 1:00 pm