

The Board of Tree Experts met on this date at the Forest Resource Education Center Building in Jackson, N.J. at 9:32 a.m. to discuss the business of the Board.

Those present were:

Stephen M. Chisholm, President
Richard Wolowicz
David Johnson, Treasurer
Barry Emens
John E. Perry, Program Coordinator

Tirza Wahrman, DAG
Gary Lovallo
Joseph Greipp
Kevin Downs
Mark Goggin
Mike D'Errico

The open public meetings act was read by David Johnson. R. Wolowicz made a motion to approve the minutes, as amended, of the June 19, 2012 meeting. S. Chisholm seconded the motion which was unanimously approved.

Treasurers Report:

Dave Johnson reported:

Balance 7/01/12 = \$	9,103.59 (FY2013)
Disbursements = \$	1,855.49
Receipts = \$	<u>7,845.00</u>
Checking Account balance = \$	15,093.10
USFS Grant = \$	5,000.00
Asset Balance 8/21/12 = \$	20,093.10

R. Wolowicz moved to accept the Treasurer's report with B. Emens seconding the motion. Motion was approved unanimously.

D. Johnson presented the Board with the Fiscal Year End-June 30, 2012 Treasurer's Report.

Correspondence:

Thank you note to the Board from John Angeleri for assistance with the field examination. Mark Demitroff requesting clarification of pruning standards. Ryan Duff query on the number of CEUs required annually.

Administrative Report:

J. Perry reported that the CTE examination went well. Jeff Ward called twice with a message that was difficult to understand. A letter was written to him for clarification.

Old Business:

- A. Web Site – D. Johnson reported that the content for the site is completed and the work by the web master is almost completed.
- B. Policy on Testing Review – The Examination Procedures and Proctor’s Policies improvements were presented by D. Johnson for Board review. The Board discussed the revisions.

New Business:

- A. NHR Order 2012-01 and 2012-02: Chain of command will be followed – State Forester will be the first to be notified.
- B. Text Book Purchases – D. Johnson requested and received an expenditure of \$350.00 to purchase reference books. R. Wolowicz moved to approve the expense with B. Emens seconding the motion. The motion was unanimously approved.
- C. Maryland Reciprocity Request – D. Johnson will investigate the standards Maryland uses in their testing. R. Wolowicz moved to approve the expenses required to have D. Johnson attend the training session on the Maryland Standards on October 10, 2012. B. Emens seconded the motion which was unanimously approved. Insurance information on how carriers view the licensing laws will be presented at a seminar in January.
- D. 2012 ANSI Transplanting Standards – D. Johnson mentioned that planting of trees under power lines is prohibited in the standard. D. Johnson will send a letter commenting on specific sections.
- E. Letter to Assistant commissioner – Ted Szczawinski sent a letter to the Assistant Commissioner
- F. Accident Briefs – The Board discussed the recent tree related accidents..
- G. New CTE Certifications and Examination results – D. Johnson moved that the twelve successful examinees be certified by the Board and be invited to the New Jersey Shade Tree Federation’s awards banquet at the Board’s expense. R. Wolowicz seconded the motion which was then unanimously approved. The test results were:

Passed: John N. Angeleri, Peter C. Beucler, Russell W. Buchinsky, Kris A. Hasbrouck, Louis J. Hicks, Jay R. Kaplan, Charles F. King, Steve K. Letkowski, Benjamin L. Morris, Joseph C. Oszust, John A Verbugge, Michael L. Virgil.

Passed Field, Failed Written: Joseph C. Bennett, Howard C. Taylor, Maureen Campbell, Andrew G. Niemira, Robert T. Zetterberg, Ryan E. Young

Passed Written, Failed Field: Keith K. Decker, Andrew J. Hillman, Alan L. McCullough, Gerard Marzocca, Alexander Francis

Failed Written and Field: Warren G. Hippeli, Taylor J. Sapudar, Kyle A. Smith,

No Shows: Frank M. Pagano, Peter L. Lomax, Yamil Diaz

H. Other –

B. Emens went fishing with Congressman Runyan and in the course of conversation explained the functions of the Board of Tree Experts.

S. Chisholm stated that TCIA requested New Jersey host an EHAP program. J. Greipp was asked to have it at Meadow Lakes in Hightstown with the CAA sponsoring the event.

D. Johnson will send a listing of names and numbers of Board members. D. Johnson requested that the newly appointed Board members FAX the appointment letter to him.

General Public Comments:

There being no further business, the meeting was adjourned at 11.24 a.m.