

The Board of Tree Experts met on this date at the Forest Resource Education Center Building in Jackson, N.J. at 9:34 a.m. to discuss the business of the Board.

Those present were:

Steve Chisholm, President	Jennifer Dalia, DAG
Joseph Greipp	Barry Emens
David Johnson, Treasurer	Mark Goggin
Michael D'Errico, Program Coordinator	Gary Lovallo

The open public meetings act was read by David Johnson. D. Johnson made a motion to approve the minutes of the April 16, 2013 with minor spelling changes. J. Greipp seconded the motion which was unanimously approved.

Treasurers Report:

Dave Johnson reported:

Balance 7/01/12 = \$	9,103.59 (FY2013)
Disbursements = \$	12,716.09
Receipts = \$	<u>20,292.48</u>
Checking Account balance = \$	16,679.98

J. Greipp moved to accept the Treasurer's report. B. Emens seconded the motion. Motion was approved unanimously.

Correspondence/ Administrative Report:

M. D'Errico reported that we are receiving interest in the CTE test. We have been directing phone messages to the web site for the on line application and instructions to apply for the exam.

General Public Comments:

None

Old Business:

A. Rule Making – D. Johnson reported that from conversations with the State Forester, the Department is anticipating a submission by the Board, of the developed “unofficial/internal” rule document by June 2013. The Board also discussed several definitions for inclusion within the “unofficial/internal” rule document. J. Dalia, DAG will look into and report back to the Board about the submission of the

“unofficial/internal” rule document to the Department. D. Johnson asked the Board for clarification on a tree safety checklist, reference for equipment safety guidelines and how to operate the continuing education component of the law

B. Computer Needs – D. Johnson discussed with the board the need to update the CTE office’s computer system. The current office computer is over 7 years old and is extremely slow in its operations. G. Lovallo motioned to approve the use of up to \$2000.00 to purchase a new system for the CTE office. B. Emens seconded. Motion was approved.

C. Next Board Meeting Location – D. Johnson reminded the Board that the June 18th meeting will be held at Modern Equipment, 75 New Street, Edison NJ 08837. Phone: 732.738.9200. The June 18, 2013 meeting will be the normal starting time of 9:30 am

D. Other – None

New Business:

A. A-4049 - D. Johnson reported on a new bill that was introduced into the Assembly by Assemblyman Wayne DeAngelo of Mercer/Middlesex Counties. The bill establishes liability of an owner of property for harm caused by a tree in certain situations. The Board discussed.

B. SFS Organizational Changes – D. Johnson reported that the state forest service has made organizational changes. D. Johnson has been assigned the No-Net-Loss Reforestation Program, while Todd Wyckoff was given state lands management and Alec McCartney, community forestry. D. Johnson is not sure how this will affect his duties with the Board of Tree Experts.

C. Tree Related Articles– D. Johnson went over several recent tree related news articles.

D. Exam Review Committee – D. Johnson informed the Board that the exam is ready. D. Johnson is looking for the Exam Review Committee to review. Board members G. Lovallo, B. Emens and J. Greipp are the official review committee.

E. Other – S. Chisholm suggested that shirts be made up for the Board members. J. Greipp thought the idea was good for use during the test giving. It was also suggested that the Board might also consider a CTE exam proctor shirt as well. S. Chisholm will follow up. S. Chisholm will also be meeting with a representative of the state Department of Agriculture to discuss trees and the tree industry. G. Lovallo reported that maybe the Board would like to sponsor the CAA training trailer. D. Johnson asked G. Lovallo to provide to the Board information on sponsorship. The Board will discuss at a future meeting.

General Public Comments: None

Closed Session: None

Next meeting to be held on Tuesday, June 18, 2013 at 9:30 am at Modern Equipment, 75 New Street, Edison, NJ

B. Emens move to adjourn and M. Goggin seconded the motion.

Meeting adjourned at 11:51 a.m.