

The Board of Tree Experts met on this date at the Modern Equipment Building in Edison, N.J. at 10:06 a.m. to discuss the business of the Board.

Those present were:

Steve Chisholm, President	Jennifer Dalia, DAG
Joseph Greipp	Barry Emens
David Johnson, Treasurer	Mark Goggin
Richard Wolowicz	Kevin Downes
Michael D'Errico, Program Coordinator	Gary Lovallo

The open public meetings act was read by David Johnson. G. Lovallo made a motion to approve the minutes of the May 21, 2013. B. Emens seconded the motion which was unanimously approved.

#### **Correspondence/ Administrative Report:**

M. D'Errico reported that we are receiving applications for the 2013 CTE test. We have 14 applications in with 4 from last year. We contacted all of the 2012 applicants that passed either the field or the written portion of the exam and reminded them that they would only have to take the other part that they had failed. Several seemed interested. Deadline is June 24<sup>th</sup> for applications.

#### **Treasurers Report:**

Dave Johnson reported:

Balance 7/01/12 = \$	9,103.59 (FY2013)
Disbursements = \$	13,930.62
Receipts = \$	<u>20,339.48</u>
Checking Account balance = \$	15,512.45

D. Johnson reported that there will be two reports in July: an end of fiscal year 2013 report and the new 2014 report. B. Emens moved to accept the Treasurer's report. R. Wolowicz seconded the motion. Motion was approved unanimously.

#### **General Public Comments:**

None

## **Old Business:**

A. Discussion on Rulemaking – D. Johnson discussed with the Board the recent emails that the DAG sent out to all. He reported that the DEP is looking for the Board to submit the “unofficial/internal” rule document draft in June just as a courtesy and for our DAG to submit directly to the Governor’s office. J. Dalia, DAG reported that the DEP Commissioner just wants to be briefed before it goes over to the Governor. He will want to meet with several members of the Board. J. Dalia will look at the draft prior to the meeting with the Commissioner. J. Dalia also said that the draft needs a summary statement attached to it, and a stakeholders meeting. B. Emens asked about the time frame involved, J. Dalia will check with the recent Landscape Irrigation rules, but believes a 2 week process is possible.

B. Vote on Establishing Rulemaking Committee for Submittal of Rules – The Board discussed. The Board decided that a committee does not have to be established. The Board did discuss that a deadline for the “unofficial/internal” rule document draft is needed. It was decided that the deadline will be prior to the July meeting D. Johnson will email out to Board Members. It was also decided that a stakeholders meeting should be done by the end of July and prior to the meeting with the Commissioner.

C. Old Assembly Bill 2664 (new bill A-928) – D. Johnson reported that this bill may be up for a vote this week. The Bill would permit the courts to determine the value of the tree impacted not quotes from a consultant. The Board discussed and were concerned that it should be the approved appraised value not replacement cost. S. Chisholm will reach out to Assemblyman Dance with the Board’s suggestion that the language be changed to “the court shall use the appraised value of replacement in accordance with the most recent ISA tree appraisal guide.”

D. Exam Review Committee – D. Johnson reported that he had received feedback from J. Greipp and was waiting for Board members, G. Lovallo and B. Emens comments. He asked that comments be provided by June 30<sup>th</sup>.

E. A-4049 Update – D. Johnson reported that the bill is not moving and that partners feel that it will not move.

F. A-3736 and A-3654 Update - D. Johnson reported that the bills are not moving. A-3654 is hung up in the Appropriation Committee. The BPU met with DEP Forestry and are working on combining the bills to give the Utilities and the municipalities a say in line clearance issues.

D. Other – S. Chisholm reported that Assemblyman Dance’s office reached to him two weeks ago to see if A-2837, State lands forest Management and Harvesting Bill was acceptable to vote for it. Also M. Goggin is seeking a meeting with the Governor to discuss the rules. Board members suggested that once the Rules are submitted from the DAG’s office to the Governor’s office, which would be the perfect time to meet and get his support.

## **New Business:**

A. Exam Proctoring - M. D'Errico reported that he had reached out to individuals to proctor the 2013 exam. M. D'Errico also asked B. Emens, Board member representing the public to attend. M. D'Errico also stated that each proctor will be required to sign the Examination Proctor Policy. The Board discussed getting shirts for board members and proctors. D. Johnson made that motion to make up 2 to 3 dozen shirts, M. Goggin seconded. Motion passed.

B. Line Clearance Certification Explanation – D. Johnson reported that Paul May provided information on an ordinance from Palmyra Borough requiring the bidder to have a Line Clearance Certification. Mr. May asked the board in help to find clarification on the definition of and on that credential with the borough. R. Wolowicz stated that there is a definition and he will look it up for the Board. K. Downes reported that ACRT does provide the certification and each year 80 -100 people participate in a three day class offered in North Jersey. OSHA does say that you have to be certified to work around wires, which is why most towns use the public utilities for the work. D. Johnson will write a letter to the town defining ANSI Z-133.

C. Other – D. Johnson reported that some of the photos on the website had been modified. J. Greipp asked if the LTE law limited tree planting because tree establishment was included as tree care services. Board discussed. He also asked about the ISA Certified Arborist credential and the LTCO. Board discussed. Lastly, J. Greipp asked about the review of ANSI Standards and how they would be used. D. Johnson stated that the Board can develop a hierarchy of standards in the review of work. G. Lovallo asked that the agenda and minutes be sent out before the meeting. G. Lovallo also asked that the Board approve a budget item for a public relations packet on the law that can be shared to all. He also asked about business card for board members and a form of ID. Board discussed. Lastly, G. Lovallo asked for the letterhead to be updated with new board members names. J. Greipp reported that he asked someone in the Nursing field about whether their CEU's are required through audit or tracking. The Nursing field does it through audit. M. D'Errico reported that Downes Tree Service assisted with the Teaneck Oak project. Kudos' to Kevin for the assistance to gather cutting for Rutgers and the State Greenhouse to propagate this historic big tree.

**General Public Comments:** None

**Closed Session:** None

**Next Meeting - Tuesday, July 16, 2013 at 9:30 am at Modern Equipment, 75 New Street, Edison, NJ 08837. Phone: 732.738.9200.**

G. Lovallo move to adjourn and R. Wolowicz seconded the motion.

Meeting adjourned at 12:40 p.m.